



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

(A University Established under Sec.3 of UGC Act, 1956 vide Notification No. F.9-4/99-U.3)

Dated 4/08/2000 of Govt. of India)

(A center of excellence in Information Technology established by Ministry of HRD, Govt. of India)

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

Ph: 0532-2922025, 2922000; Fax: 0532-2430006; Web: www.iiita.ac.in; E-mail: contact@iiita.ac.in

Enquiry Letter

Ref: IIIT-A/DR(E)/Conv./ 3978/2014

Date: 03/03/2014

M/s.

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Ph. No.:

Sub: Quotation of Carpeting and Flower Decoration for 9th Convocation 2014

Dear Sir,

The Institute is intend to "Carpeting and Flower Decoration" for 9th Convocation 2014. Kindly quote your rates for the above as per below mentioned specification.

Sl. No.	Item/Specification	Unit	Qty. (Approx)	Unit rate in Rs.	Total Rs.
01	Carpeting : a. Main Stage- 25*75 = 1875sqft, b. on floor in front of main stage-9*78=702Sqft, C. Left & Right passage on first floor- 12*36=432Sqft, 28*52=1456Sqft,28*41=1148Sqft,20*29=580Sqft.,d. On path for possession from admin to new Auditorium- 648*15=9720Sqft	Sqft	16099.00		
02	Flower decoration on main stage stage (photo enclosed) front view of stage (3*70=210Sqft.)& Table on main stage(3*12=36Sqft) Total Quantity 246.00	Job	1.00		
03	PVC Chair for placing of left & Right side of first floor 300 Nos in each side.	Nos	600.00		
04	Cushion Chair for main stage for faculty members.	Nos	50.00		
05	VVIP sofa sets (3seater+2seater) for VVIP lounge with center Table with & Bookies.	Set	1.00		
06	Kanat	Nos	15.00		
07	Carpeting(Kalin)	Sqft	650.00		
08	Bed Sheet	Nos	15.00		

The quotations are invited by courier/speed post and also by e-mail with complete details of Specifications, Terms & Conditions etc. upto **07.03.2014 at 4:00 p.m.** Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

Note:

- 1.F.O.R. destination at IIIT-A, Deoghat Jhalwa, Allahabad.
- 2.Preference will be given to the firm, if Manufacture / Sole distributor.
- 3.Quoted rate should be valid at least for 30 days.
- 4.May feel free to contact on E-mail-dr.e@iiita.ac.in, Ph. No. : 0532-2922051.
- 5.Enquiry/tender must be quoted in prescribed format as above.
- 6.Quality, if not, found according to our sample specification, the supply will not be accepted.
- 7.Payment will be made within fifteen days after satisfactory report from users end.
- 8.Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
- 9.The lowest rate will not be the basis of claim to get the order.
10. TDS @ 4% will be deducted at the time of payment as per letter no.-1240/P-7/TDS Deduction/ 13-14/Joint Commissioner (Karya Palak) Commercial tax Allahabad Division (B), Allahabad, Dated-17 October 2013.
11. All disputes are subject to Jurisdiction of Allahabad Courts.
12. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
13. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender/enquiry.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.
- Dr. Asheesh Kumaar, Deputy Registrar (M)